

***Agenda***  
***Parks, Recreation and Cultural Resources Commission***

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Monday, October 6, 2008  
Milpitas City Hall Committee Room  
455 E. Calaveras Blvd.  
7:00 PM

- I. Call to Order**
- II. Flag Salute**
- III. Roll Call**
- IV. Seating of Alternates**
- V. Approval of Agenda: October 6, 2008**
- VI. Approval of Minutes: September 8, 2008**

**VII. Public Forum**

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name and address for the record, and limit their remarks to under three minutes. As an unagendized item, no response is required of City staff or the Commission; however, the Commission may agendize the item for a future meeting.

**VIII. Announcements and Correspondence**

- IX. Old Business**  
None.

**IX. New Business:**

- 1. Cancellation of December 1, 2008 PRCRC Meeting**  
**Background:**

Staff is recommending to the commission to discuss the cancellation of the December 1, 2008 meeting so that commissioners may attend the Annual Tree Lighting Ceremony, schedule to be held on December 1, 2008 at 7:00 pm

**Recommendation:** Cancel December 1, 2008 meeting and attend the 21st Annual Tree Lighting Ceremony.

**2. Youth Sports Grant Requests (Aaron Bueno, Parks & Recreation Services Supervisor)**

**Background:**

On June 17, 2008, the Milpitas City Council approved and appropriated \$8,000.00 for the Youth Sports Assistance Fund for the 2008 - 2009 budget year. Included in the Commission packet for review and consideration are two (2) Group Youth Sports Assistance Fund applications.

One (1) Group Youth Sports Assistance Fund application was received from Milpitas Little League Baseball South in the amount of \$1,000, for safety throat guards, catcher's helmets, shin guards, chest protectors and batting helmets to meet National Little League safety requirements.

One (1) Group Youth Sports Assistance Fund application was received from Southpaw Prep Basketball, in the amount of \$1,000, for team travel bags to assist increased summer travel needs.

The applicants meet the eligibility for the grant process. Staff has reviewed the application and found that the requested items meet the application guidelines.

There is currently a **balance of \$7,000** in the 2008 - 09 Youth Sports Assistance Fund.

**Recommendation:** Staff is recommending that the PRCRC review and approve two (2) Group Youth Sports Assistance Fund applications, and grant the amounts of \$1000 to Milpitas Little League Baseball South and \$1000 to Southpaw Prep Basketball, **leaving a balance of \$5,000 for the remainder of the fiscal year.**

**3. Adopt-A-Spot Program ( Rosana Cacao, Volunteer Coordinator)**

**Background:**

Staff will provide the commission with information on the Adopt-A-Spot Program.

**Recommendation:** Receive staff report direct accordingly.

**4. Consideration of consolidation of two small parks in the Piper-Montague sub-district into one larger park (Sheldon S. Ah Sing, Senior Planner)**

**Background:** The adopted Transit Area Specific Plan is broken down into various sub-districts. Each sub-district has policies and goals which support a particular vision for the area. The 49-acre Piper-Montague sub-district includes a plan for two smaller parks (see Figure 3-6 in the agenda packet). Staff is presently reviewing development plans for three projects representing two-thirds of the sub-district area. The developers are proposing to consolidate the two parks into one larger three acre park. The concept would create a focal point and also create an area that could be used for more recreational programming than the two smaller parks. The park area is divided between two developers. The Milpitas Station project would offer to dedicate 1.8 acres, while the Citation project would offer to dedicate 1.2 acres. It is anticipated that the improvement plans for the entire park will be brought to the PRCRC for review in December.

**Attachments:** Piper-Montague sub-district exhibit and developer concept and Transit Areas Specific Plan Figure 3-6

**Recommendation:** Recommend to the City Council approval of consolidation of parkland and acceptance of the dedication of 1.8 acres for the park.

**5. Milpitas Library Informational Plaque (Steve Erickson, Associate Civil Engineer)**

**Background:**

Chair Munzel and staff Steve Erickson have collaborated on historical information for usage on a plaque to be displayed at the new library acknowledging the donation of the land, origins of the building as a grammar school, neo-classical architecture and national recognition.

**Recommendation:**

Review, comment and provide approval for the informational plaque.

**6. Alviso Adobe Project Report (Greg Armendariz, Public Works Director)**

**Background:**

Public Works Director Greg Armendariz will provide the commission with a brief report on the progress of the completed tasks and scheduled improvements for the Alviso Adobe building and site surroundings.

**Recommendation:** NRF

**XI. Staff Reports**

**XII. Liaison Reports**

- 1. City Council – Councilmember Gomez**
- 2. Community Advisory Commission – Commissioner Ku**
- 3. Senior Advisory Commission – Commissioner Gray**
- 4. Planning Commission – Commissioner Chang**
- 5. Youth Advisory Commission - Commissioner Munzel**
- 6. Milpitas Historical Society – Commissioner Munzel**
- 7. Arts Commission – Commissioner Matau**
- 8. Parks & Recreation Foundation – Commissioners Gray and Serena**

**XIII. Future Agenda Items**

- **Historical Marker Program (November)**
- **Park Master Plan Report (TBD)**

**XIV. Adjournment**

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

For more information on your rights under the Open Government Ordinance or to report a violation of the ordinance, contact the Open Government Subcommittee via the City Attorney's office at

Milpitas City Hall, 455 E. Calaveras Blvd, Milpitas, CA 95035  
E-mail: [mogaz@ci.milpitas.ca.gov](mailto:mogaz@ci.milpitas.ca.gov) / Fax 408/586-3030 / Phone 408/586-3040

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